

NEW DEADLINE!



OCTOBER 15th!

TEACHER MINI GRANT APPLICATION 2025-26

Dear CGHS Teachers,

The Coral Gables High School PTSA is pleased to announce the **Teacher Mini Grant Program 2025-26**! Projects funded by Mini Grants should aim to enhance the learning environment at CGHS. Most Mini Grants awarded by the PTSA are less than \$1,000. However, if you have a request that exceeds \$1,000, we welcome your grant submission.

Applications will be accepted until **midnight October 15, 2025**. Approval will be announced no later than **November 1, 2025**.

- Completed applications must be submitted to the Teacher Mini Grant Chair via email at dopico@bellsouth.net
- Teachers must be current PTSA members to qualify for a Mini Grant. PTSA memberships can be renewed at the following link: <https://gablesptsa.memberhub.com/store/items/33013>
- Applications are reviewed and approved by the PTSA Board.
- Teacher Mini Grants may be approved for the full amount requested, or a partial amount.
- Once approved, funding for approved Mini Grant projects may occur in one of two ways:
 - a) Teachers can submit a quote to the PTSA, and the PTSA will purchase the item(s)
 - b) Teachers may purchase the items themselves and receive a reimbursement up to the granted amount based upon the receipts submitted to the PTSA
- All reimbursements or purchases must be completed by the end of the 2025-26 school year.
- Deadline to apply is **October 15, 2025 at midnight**

Please fill out the application below and email it to the Teacher Mini Grant Chair, Melissa Dopico, dopico@bellsouth.net.
Alternatively, you may send responses to the questions below in an email (please number responses) or on a separate document attached to an email.

1. Teacher's name: _____
2. Room number: _____
3. Subject area: _____
4. Email address: _____
5. Phone number: _____
6. Amount requested: _____
7. Full amount needed to fund the entire project: _____
8. Funds raised to date: _____
9. Did you/will you apply for a Friends of Gables High Mini Grant as well? Y/N _____
10. Brief description of your project/request (150 – 300 words):

11. Length of project (if applicable): _____
12. Number of students impacted by the project: _____
13. Any other information you feel is pertinent: _____
