



## TEACHER MINI GRANT APPLICATION

Dear CGHS Teachers:

The Coral Gables High School PTSA is pleased to announce the Teacher Mini Grant Program for the 2022-23 school year! Projects funded by Mini Grants should aim to enhance the learning environment at CGHS. Most Mini Grants awarded by the PTSA are less than \$1,000. However, if you have a request that exceeds \$1,000 we welcome your grant submission. Applications will be accepted between October 1, 2022 to December 31, 2022. **Deadline for application submission is December 31, 2022.** Approval will be announced no later than January 31, 2023.

- **Completed applications must be submitted to the Teacher Mini Grant Chair via email at [liliwarner@gmail.com](mailto:liliwarner@gmail.com)**
- **Applications are reviewed by the Teacher Mini Grant Chair and approved by the PTSA Board.**
- **Teacher Mini Grants may be approved for the full amount requested, or a partial amount.**
- **Teachers must be PTSA current members to qualify for a Mini Grant. PTSA memberships can be renewed at the following link: <https://gablesptsa.memberhub.com/store/items/33013>**
- **Once approved, funding for approved Mini Grant projects may occur in one of two ways:**
  - a) teachers can submit a quote to the PTSA, after which time the PTSA will purchase the item(s)
  - b) teachers may purchase the items themselves and receiving a reimbursement based upon the receipts submitted to the PTSA

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Please fill out the application below and email it to the Teacher Mini Grant Chair, Lili Warner, [liliwarner@gmail.com](mailto:liliwarner@gmail.com).

Teacher's Name: \_\_\_\_\_ Room number: \_\_\_\_\_ Subject Area: \_\_\_\_\_

Email Address: \_\_\_\_\_

Full amount needed to fund the entire project: \$ \_\_\_\_\_ Funds raised to date: \$ \_\_\_\_\_

Amount Requested: \$ \_\_\_\_\_

Brief description of your project/request: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Length of project (if applicable): \_\_\_\_\_

Number of students affected through the project: \_\_\_\_\_

Any other information you feel is pertinent: \_\_\_\_\_

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