

NEW DEADLINE!



OCTOBER 15th!

TEACHER MINI GRANT APPLICATION 2024-25

Dear CGHS Teachers,

The Coral Gables High School PTSA is pleased to announce the **Teacher Mini Grant Program 2024-25!** Projects funded by Mini Grants should aim to enhance the learning environment at CGHS. Most Mini Grants awarded by the PTSA are less than \$1,000. However, if you have a request that exceeds \$1,000, we welcome your grant submission.

Applications will be accepted till **October 15, 2024**. Approval will be announced no later than **November 1, 2024**.

- **Completed applications must be submitted to the Teacher Mini Grant Chair via email at liliwarner@gmail.com**
- **Teachers must be PTSA current members to qualify for a Mini Grant. PTSA memberships can be renewed at the following link: <https://gablesptsa.memberhub.com/store/items/33013>**
- **Applications are reviewed and approved by the PTSA Board.**
- **Teacher Mini Grants may be approved for the full amount requested, or a partial amount.**
- **Once approved, funding for approved Mini Grant projects may occur in one of two ways:**
 - a) **Teachers can submit a quote to the PTSA, and the PTSA will purchase the item(s)**
 - b) **Teachers may purchase the items themselves and receive a reimbursement up to the granted amount based upon the receipts submitted to the PTSA**
- **All reimbursements or purchases must be completed by the end of the 2024-25 school year.**
- **Deadline to apply is **October 15th, 2024****

Please fill out the application below and email it to the Teacher Mini Grant Chair, Lili Warner, liliwarner@gmail.com.

Teacher's Name: _____ Room number: _____ Subject Area: _____

Email Address: _____ Phone number: _____

Amount Requested: \$ _____

Full amount needed to fund the entire project: \$ _____ Funds raised to date: \$ _____

Did you / will you apply for a Friends of Gables High Mini Grant as well? Yes ___ No ___

Brief description of your project/request: _____

Length of project (if applicable): _____

Number of students affected through the project: _____

Any other information you feel is pertinent: _____
